

## **REGULAR MEETING – CAIRO MAYOR & COUNCIL – SEPTEMBER 10, 2018**

The September 10, 2018 Regular Meeting was called to order at 6:00 p.m. in the Council Room at 101-B North Broad Street by Mayor Booker T. Gainor. Present were Mayor Pro tem Robert L. Gwaltney and Council Members Demario J. Byrden, Jerry L. Cox, James H. Douglas, and Lannis Thornton. Staff Members present were City Manager Chris Addleton, City Attorney Thomas L. Lehman, City Clerk Carolyn Lee, and Police Chief Keith Sandefur. Also in attendance were Cairo Messenger Editor, Randy Wind, and Times Enterprise Editor, Pat Donahue.

**INVOCATION:** The Invocation was given by Councilman Thornton.

**APPROVAL OF AGENDA:** Motion to approve the agenda was made by Councilman Douglas, seconded by Councilman Thornton, and approved unanimously by all Council Members.

**APPROVAL OF MINUTES:** Motion to approve the minutes as submitted was made by Councilman Gwaltney seconded by Councilman Cox, and approved unanimously by all Council Members.

**DELEGATIONS:**

**SPECIAL EVENTS:**

**1. Special Event – Halloween Fun Run – Cairo Acrobatics, 215 2<sup>nd</sup> Ave., SE on October 27, 2018 from 8:30 -10:30 a.m. - Kacey Oliver, Applicant.** Ms. Oliver was present and stated that a neighborhood route had been chosen for the Halloween Fun Run and Costume Contest, and that there would be one officer and ten volunteers present. After review, motion to approve the event was made by Councilman Cox, seconded by Councilman Thornton, and approved unanimously by all Council Members.

**2. Special Event – CHS Homecoming Parade on September 27, 2018 at 5:00 p.m. - Chris Lokey, Applicant.** After review, motion to approve the event was made by Councilman Thornton, seconded by Councilman Douglas, and approved unanimously by all Council Members.

**OLD BUSINESS:**

**NEW BUSINESS:**

**Police Station Design Presentation.** Greg Smith of Buckley and Associates and his assistant, Ruth Brooks, were present to present a conceptual plan for the new Police Department to be located on 3<sup>rd</sup> Ave., NE at First St., NE. The 11,609 square foot building would be of a classic style that would blend with the courthouse and bank buildings on Broad Street. An old retaining wall would have to be replaced with a new one, and a generator would be provided to maintain operations during power outages. The public entrance would be on 3<sup>rd</sup> Avenue with over-flow parking in the Cultural Center parking lot across First Street. Mayor Gainor asked if another larger location could be considered such as the old Fred's building. Councilman Douglas pointed out that they were too far into the project for that, as the land had already been acquired. Atty. Lehman asked if there was any accommodation to enlarge the facility. Former Councilman Ernest Cloud, Jr. was present and stated that he was still very much interested in the project for which planning had started while he was in office. He wanted to be sure that the evidence room

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area was large enough, as those departments that had been toured were not. Chief Sandefur responded that it was twice the size of that being used currently, and the plan was very workable. Councilman Byrden inquired if the gates were manual or motorized, with Chief Sandefur responding that the officer would have control from the vehicle to open the doors of the sally port. Councilman Cloud asked if there would be a juvenile holding area, learning that there would be a booking room and two 10x12' holding cells. If space was needed for a juvenile, someone else would be moved to the other cell or out to the jail. Councilman Byrden felt a third holding cell was needed and asked that the plans be looked at to see if that could be accommodated. Mr. Smith also proposed that Broad Street's streetscape be expanded down Third Ave., NW to tie in with downtown. He presented the project timeline showing the completion date in November 2019, adding that the Council would need to determine if they wanted sealed competitive proposals, hard base bids, or construction management at risk (unknown cost). Council discussed and requested that Mr. Smith provide some examples of the options for study, possibly on a power point presentation, so that a decision could be made at the September 24<sup>th</sup> meeting.

**Application for Renaming Street - Franks (Frank) Lane to West Lane, Betty Ann West Thomas, Applicant.** Mr. Terry West, 1113 Frank Lane, was present. An application had been submitted along with a petition signed by residents of the street who concurred with renaming Frank Lane to West Lane. Motion was made by Councilman Thornton to approve the street renaming to West Lane, seconded by Councilman Gwaltney, and approved unanimously by all Council Members.

**Introduction of Ordinance for Soil Erosion and Sedimentation Control.** An update to the ordinance had been requested by the Georgia Department of Natural Resources Environmental Protection Division to include defining who certifies (EnviroCert, Inc.), a change in EPD email address, and to include adding Section 6-279(b) (17). Motion was made by Councilman Cox to request Atty. Lehman to put the information in ordinance form and bring back for consideration at a subsequent meeting. The motion was seconded by Councilman Thornton, and approved unanimously by all Council Members.

**Introduction of Ordinance for Utility Billing Procedures.** The ordinance, which had been discussed at a prior meeting, was introduced and will be considered for adoption at the next meeting.

**Introduction of Ordinance for Garbage Collection and Disposal – Household Furnishings.** The proposed ordinance defined "Household Furnishings" and added conditions for disposal of Household Goods, fees for collection, and removal of rubbish, building materials, trees, and yard waste. Councilman Cox confirmed that citizens could take household goods and place in roll-out containers at the landfill at no cost; but if items had to be picked up by the City, there would be a fee. The Ordinance was introduced and will be considered for adoption at the next meeting.

**Adoption of Ordinance to Levy and Authorize the Collection of a General Ad Valorem Tax for the Year 2018.** The ordinance was introduced at the August 27<sup>th</sup> meeting; and after review, motion to adopt the ordinance was made by Councilman Douglas, seconded by Councilman Cox and approved unanimously by all Council Members.

**Adoption of Ordinance for Restated Retirement Plan and Adoption Agreement.** The ordinance was introduced at the August 27<sup>th</sup> meeting; and after review, motion to adopt the ordinance was made by Councilman Douglas, seconded by Councilman Thornton, and approved unanimously by all Council Members.

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### OTHER BUSINESS:

#### Reports:

**1.) Departmental Reports for August 2018.** The reports were reviewed, with Councilman Douglas requesting an up-to-date status on the Nuisance Abatement list and the issuance of citations if needed. He also commented on the improved water loss trend.

**2.) Reports from City Manager Addleton:**

- Advised that all projects were going well.

**3.) Reports from Mayor and Council:**

- Councilman Douglas asked if debit card receipts found in litter on the road could be used to cite owners of the cards for littering.
- Councilman Douglas reported that people are blowing grass clippings onto streets which, in turn, is going into the storm drains.
- Councilman Cox reported that drivers are still illegally turning left from 84 onto 10<sup>th</sup> Ave., NW onto the one-way street and asked what could be done.

### EXECUTIVE SESSION:

At 7:15 p.m., motion was made by Councilman Douglas to enter into executive session, seconded by Councilman Thornton, and approved unanimously by all Council Members. The reason for the session was to discuss or vote to authorize negotiations to purchase, dispose of or lease property, or to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; (O.C.G.A. § 50-14-3(b)(1)). Present for the session were the Mayor and Council Members who were present at the Regular meeting, City Attorney, City Manager, and City Clerk. At 7:35 p.m., motion was made by Councilman Douglas to go out of executive session, seconded by Councilman Thornton, and approved unanimously by all Council Members. There was no action taken as a result of the session.

Atty. Lehman asked to address the Council on the subject of designating the Council Room as a place for the Mayor and Council to meet individually with the public when needed. Mayor Gainor agreed, but stated that he still wished to have an office upstairs in City Hall for just his use, not to be used to meet with anyone there. Council Members discussed, with some members asking for a delay of two weeks before making a decision on this.

**ADJOURN:** There being no further business, motion was made by Councilman Cox to adjourn, seconded by Councilman Douglas, and approved unanimously by all Council Members.

### APPROVED:

ATTEST:

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**BOOKER T. GAINOR, MAYOR**

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**CAROLYN B. LEE, CITY CLERK**