

REGULAR MEETING – CAIRO MAYOR & COUNCIL – MAY 11, 2020

The May 11, 2020 Regular Meeting was called to order at 6:00 p.m. in the Council Room at 101-B North Broad Street by Mayor Pro Tem Jerry L. Cox. Present were Demario Byrden, James H. Douglas, Robert L. Gwaltney, and Lannis Thornton. Staff Members present were City Manager Chris Addleton, City Attorney Thomas L. Lehman, and City Clerk Dana Barfield. Also in attendance were Cairo Messenger Editor, Randy Wind, and Times Enterprise Reporter, Eric Yabor.

INVOCATION: The Invocation was given by Councilman Byrden.

APPROVAL OF AGENDA: Motion to approve the agenda was made by Councilman Thornton, seconded by Councilman Gwaltney, and unanimously approved by all Council Members.

APPROVAL OF MINUTES: March 23, 2020 - Regular Meeting: Motion to approve the minutes as submitted was made by Councilman Gwaltney, seconded by Councilman Douglas, and unanimously approved by all Council Members.

APPROVAL OF MINUTES: March 27, 2020 – Special Called Meeting: Motion to approve the minutes was made by Councilman Douglas, seconded by Councilman Thornton, and unanimously approved by all Council Members. Mayor Pro Tem Cox noted that the title of Chief needed to be changed to Interim Chief for the Police Department.

DELEGATIONS:

SPECIAL EVENTS:

OLD BUSINESS:

NEW BUSINESS:

Consider R-3 Zoning Recommendations of the City of Cairo's Building Official and City Manager, That Apartments Should be Classified as R-3 and Recommended Removing the Clause That Does Not Allow Multiple Apartment Units in R-3 Zoning as Long as the Development Meets the Density Requirements. Approval died for a lack of motion.

Considered 2020 Alcoholic Beverage Renewal Applications. Motion to approve the Alcohol Renewal Applications was made by Councilman Gwaltney, seconded by Councilman Douglas, and unanimously approved by all Council Members.

Considered Rescheduling of the May 25, 2020 Regular Council Meeting to May 26, 2020, due to the Memorial Day Holiday. Motion to reschedule the May 25, 2020 meeting was made by Councilman Thornton, seconded by Councilman Byrden, and unanimously approved by all Council Members.

Reports:

1. **Consider Financial Reports for the Months of December 2019 and January 2020.** Motion to approve the Financial Reports for the Months of December 2019 and January 2020 was made by Councilman Douglas, seconded by Councilman Thornton, and unanimously approved by all Council Members.
2. **Considered Departmental Reports for the Month of April 2020.**
 - Councilman Douglas commented on what the normal process for the dead trees, abandoned structures and vehicles (taking the pandemic into consideration).
 - Councilman Cox stated that he had noticed that the Fire Department was testing hydrants. He asked City Manager Addleton how far along they were with this process with City Manager Addleton stating that they were in the Southwest side and it usually takes about four weeks to complete. Councilman Cox noted that some residents may experience low water pressure during the day while this is being performed.
 - Councilman Thornton stated that three properties were cleaned up on M. L. K.

3. Reports from City Manager:

- An update was given relating to actions the City has taken due to the COVID-19 Virus.
 - Departments have been rotating work weeks
 - Each person is submitting to temperature checks
 - Limiting access into City buildings
 - Weekly Conference Calls with Mayor Pro Tem and with Commissioner of Public Health Dr. Toomey
 - Weekly Community Stakeholders Conference Calls with Department of Health, EMA and Hospitals so that we can make sure supplies are getting where they are needed
- Grady County Health Department started weekly COVID-19 testing each Sunday
- Early Voting Starts Monday, May 18 – June 5 at the Grady Cultural Center

4. Reports from Mayor and Council:

- Councilman Byrden just wanted to say thank you to Police and other public safety on the frontlines helping to make a difference and also wanted to thank all healthcare workers for all they are doing. He also wanted to remind everyone to keep their hands washed and to stay safe.
- Councilman Cox stated he also agreed with Councilman Byrden and asked that all high-risk individuals as well as everyone else be careful and please keep themselves safe during this time.

5. Executive Session:

 X To discuss hiring, appointing, compensating, disciplining, or dismissing an employee; (O.C.G.A. §50-14-3(b)(2))

ADJOURN: Motion was made by Councilman Douglas to adjourn, seconded by Councilman Thornton, and unanimously approved by all Council Members.

APPROVED:

ATTEST:

JERRY L. COX, MAYOR PRO TEM

DANA W. BARFIELD CITY CLERK

WORKSHOP MEETING – CAIRO MAYOR & COUNCIL – MAY 11, 2020

The May 11, 2020 Budget Workshop Meeting was held immediately following the regular meeting in the Council Room at 101-B North Broad Street with Mayor Pro Tem Jerry L. Cox, Council Members Demario J. Byrden, James H. Douglas, Robert L. Gwaltney, and Lannis Thornton present. Staff Members present were City Manager Chris Addleton, City Attorney Thomas L. Lehman, and City Clerk Dana W. Barfield. Also in attendance were Cairo Messenger Editor, Randy Wind, and Times Enterprise Reporter, Erik Yabor.

City Manager Addleton presented the FY 2020-2021 Budget Assumptions which included no increase in Ad Valorem Taxes, a Retirement Contribution decrease of .5% (\$3,456), an increase in GIRMA Property and Liability Insurance of 7.9% (\$24,735), an increase in Worker's Comp Insurance of .5% (\$1,023), an increase in the Fixed Cost of Health Insurance by 4.2% (\$14,313), and No General Wage Improvement.

He gave examples of how the COVID-19 would possibly impact the budget over the next year with revenue reductions. Items such as the Local Option Sales Tax (LOST), Special Purpose Local Option Sales Tax (SPLOST), Hotel/Motel Tax, Utility Revenues (due to slow industrial/commercial startup and residential job layoffs), and Capital Improvement Projects timing may be impacted by at least six months.

City Manager Addleton presented the Year-over-Year Revenue Comparison which showed an overall decrease in Revenue for 2020-2021 of \$8,299,747. Some things that attributed to the decrease were the Police Station-Capital, MacIvor Water Plant-Capital, Projects/Grants at Airport, SPLOST, and CBDG Grant.

The Comparison of Revenues to Expenses for 2021 showed a positive balance of \$100,000. A negative fund balance (\$440,286) in Water and Sewer was due to the 2004 Combined Utility Bonds. The Landfill negative balance (\$131,922) was due to the elimination of Garbage & Trash Tipping Fees. Revenue was to exceed expenses in the Electric Fund, Gas Fund, and Cable and Telecom.

City Manager Addleton stated that there would be no rate increases, but he had researched the costs of cemetery lots as well as cost per lot by adjoining cities. He proposed increasing the City's price from \$200 in Cairo Cemetery and Crestview Cemeteries and \$250 in Forest Lawn Cemetery to \$300 per grave space in all City owned cemeteries.

FY 2021 Capital Outlay: Community Services- Metal Storage Bldg. (carryover) (\$25,000); Southern Terrace – Georgia DNR Grant (\$200,000); Building Inspection – Replace 1994 Ford Ranger (carryover)(\$20,000), SPLOST: 3 Police Patrol Vehicles (\$85,000), Police Equipment – E-Ticketing and BodyCam Grant Match (\$20,000), Water Tank Rehab (\$80,000), Southern Terrace Park Improvements (\$200,000), Stormwater Management (\$20,000), Electric-Elec. Distribution – Circuit Improvements -MCT (\$100,000), Digger Derrick Truck and Chassis – Replacement of 1997 (\$331,000), Hydraulic Puller/Tensioner to Primary Wire (\$281,000), Bobcat Mulcher/Mower (\$32,000), Electric – Admin.- Replace 2008 truck #49 (carryover) (\$25,000), Gas – Replace 1997 Ford F-250 Truck #34 (carryover) (\$43,000), PW-Water Distribution-Little Tired Creek Water Main Repair (carryover) (\$110,000), PW-WWTP- Two Dissolved Oxygen Probes (carryover)(\$28,000), Landfill- Landfill Boundary Fence (carryover)(\$25,000), Purchase Landfill West Property (carryover)-Closure Fund(\$90,000), Airport- 5% Local Match – Above the Ground Fuel Tank/Property Purchase for Taxiway (\$21,000).

Other Agency Funding decreased overall from \$446,500 to \$415,500, with Roddenberry Memorial Library, Joint Development Authority, Downtown Façade Grant, and Archway remaining the same. There was an increase for the Downtown Development Authority and Mainstreet. Holder Park Pool and the Boys & Girls Club funding was reduced.

Councilman Douglas commented that he knew that the budget was put together conservatively but what plans did we have if the economy takes more of a decline. City Manager Addleton stated that a lot of the items requested have funding sources such as SPLOST, DNR Grant, MCT or the GEFA Grant, we could also push vehicles if needed. Councilman Douglas also stated any of the sources that we are funding, if we are not going to fund pay increases to our employees we are not going to fund any pay increases for their employees either, that also should go for the SGGSA as well.

APPROVED:

