

REGULAR MEETING – CAIRO MAYOR & COUNCIL – DECEMBER 11, 2017

The December 11, 2017 Regular Meeting was called to order at 6:00 p.m. in the Council Room at 101-B North Broad Street by Mayor Robert B. Burns, Sr. Present were Mayor Pro Tem Ernest W. Cloud, Jr. and Council Members James H. Douglas, Jerry L. Cox, Robert L. Gwaltney, and Lannis Thornton. Staff Members in attendance were City Manager Chris Addleton, City Attorney Thomas L. Lehman, and City Clerk Carolyn Lee. Also present were Mayor-Elect Booker T. Gainor and Councilman-Elect Demario J. Byrden. Cairo Messenger Editor, Randy Wind, was also in attendance. Times Enterprise Reporter, Jordan Barela, joined the meeting shortly thereafter.

INVOCATION: The Invocation was given by Councilman Cloud.

APPROVAL OF AGENDA/MINUTES:

1. Regular Meeting – November 27, 2017. Motion to approve the agenda and minutes as submitted was made by Councilman Cloud, seconded by Councilman Douglas, and unanimously approved by all Council Members.

2. Workshop Meeting – November 20, 2017. Motion to approve the minutes as submitted was made by Councilman Cloud, seconded by Councilman Thornton, and unanimously approved by all Council Members.

DELEGATIONS:

1.) Mayor-Elect Booker T. Gainor - Mr. Gainor expressed his personal thanks to Mayor Burns and Councilman Cloud for their service to the City. He also encouraged each one to remain involved in providing service to their community. To other Council Members, he added that he looked forward to serving as Mayor.

2.) Amanda Peacock - Regional Tourism Project Manager, Georgia Department of Economic Development. Ms. Peacock presented a booklet, Tourism Organizational Structure Evaluation for Grady County. The information prepared contained an evaluation overview, the current state of tourism in Grady County, an overview of tourism organizations in Georgia, an overview of destination marketing organizations, hotel/motel tax information, and organization recommendations to promote tourism. Ms. Betsy McGriff, Archway Professional, noted that a group was currently collecting a list of area attractions in a grassroots effort to promote tourism for Grady County.

3.) Pam Grigg, Director, Roddenbery Memorial Library – Ms. Grigg was not present.

SPECIAL EVENTS:

OLD BUSINESS:

NEW BUSINESS:

Architectural Contract with James W. Buckley & Assoc., Inc. for new Police Dept. Project. Greg Smith, Executive Vice President, was present and thanked the Council for selecting his firm. He had looked at the building site earlier in the day. Councilman Cox noted the importance of planning and designating someone to work with the architect so that he would know what was wanted by the City. Mr. Smith responded that a building design evolves, and

REGULAR MEETING – CAIRO MAYOR & COUNCIL – DECEMBER 11, 2017

they would offer options and also expect some changes to be made in the design. Councilman Douglas commented that he wanted a good functional building, the best for the money, but not a “Taj Mahal”. Councilman Cloud informed Mr. Smith that the Council had looked at departments in some other cities, with Mr. Smith replying that City Manager Addleton had shared that with him; and he would like to visit those sites. Councilman Cox added that additional costs of the project needed to be understood, and a survey of the building site and soil test borings were two examples of those items to be paid for by the City. Mr. Smith noted that, from his observation of the site, there could be some drainage issues. Councilman Cloud added that he hoped the building could be one-story. After discussion, motion was made by Councilman Douglas to enter into a contract with J. W. Buckley & Associates, Inc. The motion was seconded by Councilman Cloud and passed unanimously by all Council Members.

Southwest Georgia Regional Commission Appointments. After review, motion was made by Councilman Douglas to re-appoint Mr. Jim Sellers as the Southwest Georgia Regional Commission City representative. Motion was seconded by Councilman Cloud and passed unanimously by all Council Members. Motion was also made by Councilman Cox to confirm the re-appointment of Mr. Joe Walden who was appointed by Grady County as the Non-Public representative, seconded by Councilman Thornton and passed unanimously by all Council Members.

Cairo Planning Commission Appointment. After review, motion was made by Councilman Thornton to re-appoint Mr. Hansell Bearden to the Cairo Planning Commission to a 5-year term that would expire on December 31, 2022. Motion was seconded by Councilman Cox and passed unanimously by all Council Members.

Downtown Development Authority Appointments. After review, motion was made by Councilman Cox to re-appoint Mr. Hansell Bearden and Mr. Mike Chastain to the Downtown Development Authority to 6-year terms that would expire on December 31, 2023. Motion was seconded by Councilman Douglas and passed unanimously by all Council Members. Councilman Cloud reminded City Manager Addleton that, as the current appointed Council representative on the Authority, he would be coming off when his term ended.

Awarding of Bid and Agreement for Various Street and Drainage Improvements. The bid contained three phases: **1.)** 10th Ave., NW Street & Drainage Improvement, **2.)** Phase 6 Street Resurfacing Project, and **3.)** GDOT Off-System Safety Improvement (Striping) Project. Four companies submitted bid totals for all three phases as follows: **1.)** The Scruggs Company – Total \$1,157,720.57, **2.)** Peavy & Son Construction - \$1,295,361.70, **3.)** Oxford Construction - \$1,467,469.30, and **4.)** Capital Asphalt - \$1,473,734.00. The Scruggs Company was low bidder on all phases except Phase 3. Watkins & Associates had recommended that the bid for all three phases be awarded to The Scruggs Company. After review, motion was made by Councilman Thornton to award the bid to the low bidder, The Scruggs Company, in the amount of \$1,157,720.57. Motion was seconded by Councilman Gwaltney and passed unanimously by all Council Members.

Final Approval of Audit Report FY 2016/2017. City Manager Addleton reported that the audit was still in draft form. Motion to table this agenda item was made by Councilman Cloud, seconded by Councilman Thornton, and unanimously approved by all Council Members. It was anticipated that a special meeting would be called to approve the final audit before the end of the year.

REGULAR MEETING – CAIRO MAYOR & COUNCIL – DECEMBER 11, 2017

Calendar for City Council Meetings in 2018. After review, motion was made by Councilman Cox to approve the calendar, seconded by Councilman Gwaltney, and passed unanimously by all Council Members.

Cancelling or Rescheduling of the Council Meeting on December 25, 2017 due to the Christmas Holiday. Motion was made by Councilman Cloud to cancel the meeting, seconded by Councilman Thornton, and passed unanimously by all Council Members.

OTHER BUSINESS:

Reports:

1.) Departmental Reports for the Month of November. Reports were reviewed, with Councilman Cox commenting that it was necessary to be sure that any overtime worked was productive. Realizing that there was a shortage of personnel in the Police Department, he asked that they try to stay within the budget as much as possible. Councilman Douglas asked about the water report, pumped versus sold. City Manager Addleton advised that he usually got the report on the 11th or 12th of the month, and he would email it.

2.) City Manager:

- Christmas Parade on Tuesday, December 12th. City of Camilla's float will be used and will be Number 10.
- Fire Dept. Dinner on December 18th at 6:00 p.m.
- Meeting with FEMA Representative Ryan Squyres tomorrow regarding reimbursement for Hurricane Irma expenses.
- Estimated cost of Grant Ave Project was \$150,000, and would have to be put in FY 2019 budget due to this year's resurfacing project and sludge press for the Wastewater Treatment Plant.

3.) Reports from Mayor and Council:

- Councilman Thornton reported a water leak at 4th St. and 6th Ave., NW; two street lights out on 4th Ave., NW; road washed out as a result of a pipe that had busted on 10th St. at 6th Ave., NW down from the railroad.
- Councilman Douglas brought up potholes not yet repaired on the sides of roads.
- Councilman Cloud reported the guardrail down on 4th Ave., SW at the creek; requested a "Children at Play" sign at 4th & 4th, NE and also at the top of Crescent Circle; Pickle Stream needed cleaning.

At this time, Councilman Cloud thanked the Mayor and Council for working with him during his 32 years of service, adding that he had served through six city managers and two different city attorneys. A group of his family members were present for his last meeting on the Council. Addressing the two new members who were to take office in January, he advised them that the Council Members would work with them to do the right thing for the City. He presented Mayor Burns, who had a group of his family members present, with a plaque recognizing his tenure as Mayor. Mayor Burns, in turn, presented Councilman Cloud with a plaque from the City as well as a Mayor's Proclamation and a Key to the City, stating that it had been an honor and a privilege to work with Councilman Cloud. Each Council Member individually expressed their thoughts to Mayor Burns and to Councilman Cloud. Mayor Burns presented Proclamations and Keys to the City to Council Members Douglas, Thornton, Gwaltney, and Cox, City Attorney Lehman, City Manager Addleton, City Clerk Lee, and Editor Randy Wind; graciously adding

REGULAR MEETING – CAIRO MAYOR & COUNCIL – DECEMBER 11, 2017

comments on each one's proficiency. In closing, he wished the best to Mayor-Elect Gainor and Councilman-Elect Byrden.

ADJOURN: Motion was made by Councilman Cloud to adjourn, seconded by Councilman Douglas, and unanimously approved by all Council Members.

ATTEST:

APPROVED:

CAROLYN B. LEE, CITY CLERK

BOOKER T. GAINOR, MAYOR