

## **REGULAR MEETING – CAIRO MAYOR AND COUNCIL – JULY 27, 2015**

The July 27, 2015 Regular Meeting was called to order at 6:00 p.m. in the Council Room at 101-B North Broad Street by Mayor Robert B. Burns, Sr. Present were Mayor Pro Tem Kermit V. Gilliard, Jr., Council Members Ernest W. Cloud, Jr., James H. Douglas, Robert L. Gwaltney, and Lannis Thornton. Staff Members in attendance were City Manager Chris Addleton, City Attorney Thomas L. Lehman, City Clerk Carolyn Lee, and Fire Chief Bill Schafer. Cairo Messenger Editor, Randy Wind, was also in attendance.

**INVOCATION:** The Invocation was given by Councilman Thornton.

### **APPROVAL OF MINUTES:**

**Regular Council Meeting – July 13, 2015.** Motion to approve minutes as submitted was made by Councilman Cloud, seconded by Councilman Douglas, and unanimously approved by all Council Members.

### **DELEGATIONS:**

### **SPECIAL EVENTS:**

**Special Event Permit for Angels of Grace Community Wellness Center – Race for Grace 5K to be held on September 19, 2015 from 7:00 a.m. to 12:00 Noon – Mary Weaver, Applicant.** After review, motion to approve the event was made by Councilman Thornton, seconded by Councilman Gilliard, and unanimously approved by all Council Members.

### **OLD BUSINESS:**

**Proposed Credit Card, Purchasing Card, and Travel Expense Reimbursement Policy.** City Manager Addleton proposed to incorporate the policy, which would apply to employees and officials, into the personnel manual. Included were guidelines for purchasing, along with the forms to be completed to determine the amount of travel expense reimbursement, meals, lodging, and other expenses. After discussion, motion to approve the policy was made by Councilman Cloud, seconded by Councilman Douglas, and unanimously approved by all Council Members.

**Adoption of Ordinance to Amend Division II Entitled “Special Provisions” of Article II Entitled “Operation Regulations” of Chapter 4 Entitled "Alcoholic Beverages" of the Code of Ordinances of the City of Cairo, Georgia; Eliminate the Limitation of the Number of Package Liquor Store Licenses to be Issued.** (Ordinance was introduced at the July 13<sup>th</sup> meeting). Councilman Douglas left the dais due a potential conflict in the matter and did not take part in the discussion or voting. Motion was made by Councilman Thornton, and seconded by Councilman Gilliard, to approve the removal of the limitation on the number of package liquor store licenses that could be issued and to adopt the ordinance. Voting in favor of the motion were Council Members Thornton and Gilliard, and voting against were Council Members Cloud and Gwaltney. The motion passed with Mayor Burns breaking the tie vote by voting in favor of the motion.

**GDOT FY16 Local Maintenance & Improvement Grant (LMIG) Application Affidavit and Certification.** City Manager Addleton advised that this matter was two-fold in that the LMIG Grant, proposed to resurface M. L. King, would be considered, as well as approval of Phase 4 List of Streets for Resurfacing. A \$32,584.92 match by the City would be required for the \$108,616.41 LMIG Grant. After discussion, motion to approve the LMIG documents and the Phase 4 Resurfacing Plan was made by Councilman Cloud, seconded by Councilman Thornton, and unanimously approved by all Council Members.

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**Set A Proposed 2015 Ad Valorem Tax Millage Rate and Advertise the Five (5) Year History.** Council discussed the decrease in digest values over 2014, with City Manager Addleton proposing to set the millage rate at the roll-back rate and to absorb the decrease in taxes into the budget. After discussion, motion to set the proposed millage rate at 8.306 and to publish the advertisement of the tentative rate and 5-year history was made by Councilman Douglas, seconded by Councilman Cloud, and unanimously approved by all Council Members. The final millage rate was to be set at the meeting on August 10th.

**Bid Award for Airport Water Plant Ground Storage Tank Project.** City Manager Addleton had received two bids, one for a 500,000-gallon storage tank with an alternate bid on a 750,000 gallon tank. Two companies submitted bids as follows:

	<u>500,000 Gal.</u>	<u>750,000 Gal.</u>
• PRECON Corporation	\$486,088.00	\$526,589.00
• The Crom corporation	\$595,807.00	\$699,218.00

City Manager Addleton recommended awarding the bid for the 750,000 gallon tank rather than the 500,000 gallon to better serve the City's long-term needs. After discussion, Councilman Thornton made motion to award the bid to the low bidder, PRECON, for the 750,000 gallon tank in the amount of \$526,589.00. Motion was seconded by Councilman Gilliard and unanimously approved by all Council Members.

**Bid Award for New Fire Truck.** Bids had been received from three companies for custom and commercial apparatus trucks as follows:

	<u>Custom</u>	<u>Commercial</u>
• Rosenbauer America	\$448,000	\$400,000
• E-One	\$464,500	\$410,000
• Pierce Custom	\$520,000	\$452,000

In addition to the bid cost, there would be an additional \$60,000 for equipment, and \$8000 could be saved by paying for the chassis at the time of arrival at the manufacturer. It had been proposed to fund the truck from SPLOST 2014 funds, and the delivery date would be in June 2016. Council Members discussed, with Councilman Douglas expressing concern over the risk involved in paying for the chassis up front. He added that the SPLOST budget was only \$50,000 and asked if the SPLOST referendum would allow the City to borrow money and pay it back with SPLOST funds. Attorney Lehman did not believe that option had been a part of the referendum. Also of concern was whether the City would take title to the chassis if it was paid for upfront, and whose insurance would cover it. Councilman Cloud made motion to postpone the matter until the next meeting to give time to check on these questions. Motion was seconded by Councilman Gilliard and passed unanimously by all Council Members. Chief Schafer was asked to also check on an extension of the bid amount.

### OTHER BUSINESS:

**Agenda Addendum:** Motion was made by Councilman Douglas and seconded by Councilman Cloud to amend the agenda to include an alcoholic beverage application. Motion passed unanimously by all Council Members.

**Alcoholic Beverage License Application – Retail Beer & Wine Package at 328 U.S. Hwy. 84 East – Vivian Bishop dba Gator's Country Store, Inc., Applicant.** After review, motion to approve the application was made by Councilman Douglas, seconded by Councilman Cloud, and unanimously approved by all Council Members.

### Reports:

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### **1. Reports from Mayor and Council:**

- Councilman Cloud asked that the guardrail that was taken down near 4<sup>th</sup> & 4<sup>th</sup>, SE be replaced.
- Councilman Cloud inquired about the Crossing Guards being denied unemployment benefits during the summer. City Manager Addleton responded that it had been made clear to the Department of Labor that they were City employees and not paid by the Board of Education, but the appeal was still denied. Councilman Gilliard suggested calling Rep. Darlene Taylor for assistance.
- Councilman Cloud requested a 4-way stop at Adams Ave. & 8<sup>th</sup> St., SW to slow traffic in that area.
- Councilman Cloud asked that a pecan tree that was hanging over the power lines on 3<sup>rd</sup> Ave. between 3<sup>rd</sup> and 4<sup>th</sup> Streets, SW be removed.
- Councilman Cloud inquired if a particular pipe extending above-ground would be capped off and asked that more dirt be added there.
- Councilman Cloud asked when the CDBG project would be over, with City Manager Addleton replying that it was a six-month contract.
- Councilman Douglas noted that mowing was needed over the City and asked that the overgrown grass at the house on MacIvor Drive, NE be looked at again.
- Councilman Thornton asked when mosquito spraying would be done again.

### **2. City Manager's Report:**

- Curbing had been poured on 8<sup>th</sup> St., SW.
- Azalea Park was looking much better. Paving preparation was going on this week. He was looking at replacing picnic tables and other amenities at the park.
- The Airport drainage project had been completed.
- A pre-construction meeting on the Lullwater project was held, with a notice to proceed, and completion to be in November or December.
- Safe Sidewalks had been in town last week repairing more sidewalks and would return again in April.
- Announced that MEAG CEO, Bob Johnson, was to retire at the end of the year.

### **EXECUTIVE SESSION:**

At 6:30 p.m., during the Regular Session, Mayor Burns announced the need to hold an Executive Session to meet with Attorney Lehman to discuss a pending or potential lawsuit, settlement, claim, administrative proceeding or other judicial action brought against or by the City, or any officer or employee of the City, or in which the City or any officer or employee may be directly involved; (O.C.G.A. § 50-14-2(1)). Motion was made by Councilman Cloud to enter into the session, seconded by Councilman Gwaltney, and passed unanimously by all Council Members.

Present for the session were Mayor Burns; Council Members Douglas, Cloud, Gilliard, Gwaltney, and Thornton; City Attorney Lehman; City Manager Addleton, and City Clerk Lee.

At 7:10 p.m., motion was made by Councilman Douglas to end the Executive Session, seconded by Councilman Cloud, and passed unanimously by all Council Members.

There was no action taken as a result of the session.

**ADJOURN:** There being no further business, the meeting was adjourned.

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**APPROVED:**

**ATTEST:**

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**ROBERT B. BURNS, SR., MAYOR**

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**CAROLYN B. LEE, CITY CLERK**